

(Company's Letterhead/Logo)

## Company's Authorization Letter

To Whom It May Concern:

By my signature on this statement, I, \_\_\_\_\_ authorize the  
Name of company (Please Print)  
following employee(s) to Borrow equipment from the **FIELD EQUIPMENT LENDING LIBRARY**, a resource offered by **CUNY BUILDING PERFORMANCE LAB**. We, the undersigned, take full responsibility for the items borrowed. Should the items become lost or stolen it is the responsibility of \_\_\_\_\_ to replace the items or compensate the all replacement value of  
Name of company (Please Print)  
the items. Should the items become damaged is our responsibility to repair and/or replace the items.

We have acknowledged the terms of agreement and provide our authorization to Borrow; to the following Authorized Representatives.

List of Authorized Representatives:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Company's Officer/Partner Signature: \_\_\_\_\_ Date: \_\_\_\_\_